

Griffith Soccer Club
General Meeting
Minutes July 14, 2005

Call to order

- Meeting began 7:09 PM
- Minutes approved
- Next meeting September 8th, October 13th,

Treasure's Report

- None

Executive Report

- Regular meeting suspended and turned over to Barb Bashin. She will cover new risk management procedures. (See attached)

Field Report

- None

Report of Committees

- None

Report of NW

- None

Report of PeeWee/Instructional Representatives

- None

Old Business

- None

New Business

- August 20th is the picnic. Contact Cathy or Gina if you are interested in helping.

Motion to adjourn meeting by Cathy Tellez, 2nd Larry Stassin

Meeting adjourns 7:43 PM.

**GRIFFITH SOCCER CLUB
RISK MANAGEMENT
COACHES OVERVIEW**

July 2005

- Background Checks
 - Procedures

- Safety - Facilities
 - Field and Ground
 - Soccer Goal Safety
 - Emergency Contact Information

- Safety – Hazardous Weather
 - Lightning
 - Severe Weather
 - Game Suspension

- Safety – First Aid Guidelines
 - First Aid Kits

- Safety – Players Practice & Event
 - Players returned to their parents.

BACKGROUND CHECKS

The Vice President of the Griffith Soccer Club will distribute and collect disclosure forms from each person that has any contact with any players. This includes, but is not limited to:

- All Executive Board Members
- All coaches, assistant coaches, trainers and team parents.
- Any other individual having on-going contact with children.

Once the forms are completed the CONFIDENTIAL information is sent to SAY. If there is a problem with a background check, the Vice President will call a meeting with the Executive Board Members and discuss what action should be taken.

SAFETY - FACILITIES

Physical facilities are a significant risk exposure for our soccer club. Injuries to players, referees, coaches and spectators can be caused by physical hazards anywhere. Common risk factors include slips, trips and falls; insect bites and stings; goals tipping over; motor vehicle accidents in parking lots and food poisoning if a concession stand is provided. These exposures can cause broken bones, sprains, contusions, cuts, pain, allergic reactions and even death.

FIELD AND GROUND

Always inspect the area that your team will be playing on. Holes discovered during the inspection must be filled and covered; or a warning sign and barrier must be installed over the hole until permanent repairs can be made.

Sprinkler heads should be recessed and secured to eliminate trip/fall hazards.

Player benches and bleachers should be secured and free from sharp edges.

SOCCER GOAL SAFETY

Always inspect the goals to make sure they are securely anchored. If it is not secure, you must make it secure. If it is a practice field, contact the Vice President of your soccer club. If it is at a field you are getting ready to play at, talk to the coach about how the goal will need to be secured, otherwise, the game will have to be rescheduled.

Educate your players and adults about the dangers associated with soccer goals.

Adults should supervise and not allow hanging or climbing on a soccer goal or soccer net.

EMERGENCY CONTACT INFORMATION

Coaches should always carry a list of information regarding their players. A sample form has been included to help you gather important information. This information should include:

- Emergency Contact List for your players.
- Any none medical issues regarding your players.
- Any none allergies regarding your players.

SAFETY – HAZARDOUS WEATHER

The protection of our players is us utmost importance. Every coach should recognize the danger presented by lightning, tornados and other hazardous weather.

GRIFFITH SOUTH PARK SEVERE WEATHER POLICY

When alarm detector goes off, the concession personnel will sound the horn. All games will be stopped and fields cleared. The game will be delayed for 15 minutes, if conditions have not changed after the delayed time, the game will be stopped and NWISL rules shall apply.

Please follow the below steps to help avoid the vast majority of casualties.

LIGHTNING

Please use the suggested guidelines below to help avoid lightning casualties.

- When lightning is seen or thunder is heard immediately suspend the game and/or practice and move to a safe location.
- Referees must protect the safety of all participants by stopping game activities quickly, so that everyone may find a safe place to go before the lightning threat becomes significant. If you can hear thunder, you are within reach of lightning.
- Many communities or park systems have lightning detection and warning systems. Use this information and obey the rules established by the community or park system.
- Seek proper shelter in a car or fully enclosed building.
- Avoid areas such as:
 - Open areas, soccer goals or water.
 - Higher elevations
 - Tall isolated objects, such as trees, poles, or light posts.
 - Unprotected open buildings.
 - Metal fences and metal bleachers.

SEVERE WEATHER

If severe weather occurs, please follow the suggested guidelines:

- Suspend game or practice.
- Clear field.
- Seek proper shelter.

GAME SUSPENSION

If the game official does not immediately suspend the game, the head coach from each team can agree that the game should be postponed and withdraw their teams from the field. If this action is taken, then both coaches must submit a written report to their league representative outlining the circumstances, the facts concerning the weather conditions at that time, the fact that two coaches were in agreement and the name of the officials at the game.

No one should retake the field or re-start the game until all of the lightning or thunder or other hazardous weather has left the area. Specifically, no one should retake the field for a minimum of 30 minutes after the last lightning is seen or thunder is heard, or the dangerously high winds have passed.

SAFETY – FIRST AID GUIDELINES

All coaches should carry a first aid kit with them at all times. Be prepared to handle cuts, insect stings, head injuries, eye injuries, sprains, heat exhaustion and lacerations. Always have extra ice available.

SAFETY – PLAYERS PRACTICE & EVENTS

It is the coach's responsibility to make sure that the appropriate guardians pick all of their players up after any practice, game or other soccer event. Coaches should never leave their players by themselves anywhere at anytime.